

**Thomas J. Waters**  
**Local School Council meeting**  
**Monday, October 15, 2012**  
**Minutes**

- I. Greg Foster-Rice called the meeting to order at 6:10 PM
- II. Roll call:
  - a. LSC attendees: William Baker, Mariuxi Benitez, Titia Crespo, Greg Foster-Rice, Jacqueline Gaines, Linda Garcia, Carla Griffin, Hugo Siguenza, Terri Versace, Matthew Weinstock, Christine Weldon
  - b. Public attendees: Erica Lauf, parent; Colleen Herman, parent and Waters Today president; Pat Watson, parent; Nadine Zelle, teacher; Morgan O'Brien, student; Maggie Campbell, parent; Robert Sebanc, parent; Kristina Lugo, parent; Mitch Langelier, parent; Nilsa Alvarez, assistant principal
- III. Approval of meeting agenda: Crespo asked that a presentation by 6<sup>th</sup> grade student Morgan O'Brien be added before public comments to accommodate the student's schedule. Weldon moved that agenda be approved; Weinstock seconded. Approved unanimously.
- IV. Approval of September meeting minutes: Weldon motioned; Garcia seconded. Approved unanimously.
- V. Fundraising request:
  - a. Sixth grade student Morgan O'Brien asked for permission to establish a club that would host a play in the spring to raise money for charity. The club would select a country to study and direct the donations. Ms. Zelle would supervise. Foster-Rice motioned to approve the fundraising effort; Weldon seconded. Approved unanimously. Foster-Rice commended O'Brien's presentation to the LSC and pledged the council's support.
- VI. Announcements: Weldon mentioned that the Flower Power drive was off to a strong start.
- VII. Correspondence: Foster-Rice noted that the council had an email with suggestions for a planned meeting with the Board of Education.
- VIII. Reports:
  - a. Chair
    - i. Foster-Rice attended the Drummond LSC meeting. He would follow up with the Waters LSC and Drummond LSC to see if there are issues the two can work on together.
    - ii. The open house events were successful. Foster-Rice praised Colleen Herman's organization and presentation.
    - iii. Foster-Rice reported that the LSC has \$200 of discretionary funds from the Office of LSC Relations. The council must determine how to spend that money before the end of the year.
  - b. Principal: see attachment
  - c. Committees:
    - i. Communications: Versace reported on Sept. 29 subcommittee meeting. The committee met to brainstorm ways to stream line communications between various Waters groups. Areas to address in the future include better coordination between BAC, LSC and Waters Today. Website is being updated with a new content management system. Committee is looking into options for making the translation of various communications materials more efficient.
  - d. CIWP: Baker reported that there will be a major presentation on the CIWP at the November LSC meeting.
  - e. PPLC: No report

- f. Principal evaluation: No report
- IX. Public comments:
  - a. Lugo asked about the assistant teacher once a new first grade teacher is hired. Crespo said that the school is looking at redeploying that position elsewhere in the school.
  - b. Sebanc thanked Crespo for helping to get another first grade teacher at the school. Moving forward though, he questioned how the school will handle overcrowding. Crespo said she is constantly looking ahead and planning, but that enrollment and class size will be an ongoing challenge.
  - c. Herman encouraged Crespo to have the new first grade teacher shadow the current classrooms in order to help with the transition. Crespo said that was in the plan once a teacher is hired.
- X. Old Business:
  - a. Discretionary funds: Crespo requested \$2,371.60 to pay for new white boards in six classrooms. Weldon motioned; Gaines seconded. Approved unanimously.
- XI. New Business: See attachment
- XII. Adjournment: Weinstock motioned; Weldon seconded. Meeting adjourned at 7:28 PM

**Principal Report**

**10/15/12**

**LSC Meeting**

**School Leadership**

Instructional Leadership Team- collaborating to address student data  
Grade level team meetings- collaborating weekly to address student data  
Open House October 3 & 4  
Informational High School Parent and Student meeting Oct. 10

**Instruction**

Completion of Fall assessment Dibels, Mclass Math, TRC, MAP, WIDA screening  
Review weekly lesson plans  
Discuss student data to drive differentiated instruction at the grade level meetings  
Discuss resources and supplemental instructional materials to further develop curriculum  
Classroom Observations

**Student Centered Learning Environment**

Continue to set high academic standards for students through conferencing with students  
Old Town School field trips  
Sauganash, River trip, garden trip to address ecology  
After school Peoples Gas Science Club  
5-8 Girls Volleyball  
5-6 Boys Soccer  
Fulcrum Point- 6<sup>th</sup> graders perform at the Harris Theatre  
Spirit Week October 29  
Dia de Los Muertos- arts exhibit

**Professional Development and Human Resource Management**

Hired appropriate staff to fill vacancies  
Include staff on hiring decisions  
Continue staff observations in accordance with Board rules, policies and procedures, and collective Bargaining agreements  
NWEA PD for Administrative Team

**Parent and Community Outreach**

Vision and Hearing Screening  
Encourage teacher/parent communication ie. Green Notes, emails, phone calls, folders and other tools as needed  
Continue to work parent volunteer coordinator to assist with parent services for school  
Meets with LSC monthly to communicate activities at the school  
Meet with BAC monthly  
Yogurt fundraiser in Lincoln Square

**School Management and Daily Operations**

Communicate daily with staff to ensure coverage for all classroom needs

Communicate daily with Engineer and Lunchroom manager for all building and food needs including but not limited to cleanliness of the building adequate food supply etc.

Continues to upgrade technology needs and provide support to staff as needed

Budget tied directly to school instructional needs- done yearly

Continues to seek grant opportunities to offset additional cost to school to enhance school programming needs

***Interpersonal Effectiveness***

Meet regularly with teachers, students and parents to resolve concerns

Meet with teachers, parents and community members to discuss new initiatives for school

Continues to encourage teachers and parent communication via phone, email, letters and meetings

Hold meetings to inform teachers, parents and community of new initiatives in the school and district

Maintains professionalism and confidential information