

## **POWERS AND DUTIES OF TRADITIONAL LOCAL SCHOOL COUNCILS**

The powers and duties of Local School Councils of schools *not designated as alternative or small schools include:*

### **Compliance**

- Comply with the Open Meetings Act and all State and Federal laws, all applicable collective bargaining agreements, court orders and Board rules and policies.

### **Continuous Improvement Work Plan (CIWP)**

- Approve the CIWP and any amendments to the CIWP **if the school is not on probation.**
- Hold two well-publicized public meetings annually to present the CIWP, proposed budget, and the annual report accounting for LSC activities both programmatically and financially.
- Hold two more well-publicized public meetings annually to report on progress and problems with implementing the CIWP.
- Monitor the implementation of the CIWP.
- May request that the principal close positions and open new ones consistent with the provisions of the CIWP provided the decisions are consistent with applicable law and collective bargaining agreements.

### **Conduct Meetings**

- Post meeting agenda 48 hours prior to LSC meetings or LSC committee meetings.
- Notify the school community of all meetings.
- Prepare minutes/reports on meetings and maintain a record of the reports.
- Include public participation in LSC meetings.

### **Budget and Fundraising Responsibilities**

- Monitor the Budget and make sure it is reflective of plans in the CIWP.
- Approve the school's budget and approve all budget transfers within funds if the school is not on probation.
- Pre-approve all expenditures from the school's internal accounts that exceed the limits set by the Board for expenditures not requiring LSC approval (currently \$1,000.00 in elementary schools and \$2,500.00 in high schools). Splitting purchases to avoid the limit is prohibited.
- Approve increasing the expenditure limits for internal accounts above the \$1,000.000 (for elementary schools) and \$2,500.00 (for high schools) limits (limits cannot be lowered).
- Approve, in accordance with Board policy, all internal accounts receipts and expenditures
- Pre-approve all fundraising activities to be conducted by non-school organizations in or with the school.

### **School Facilities**

- Grant the use of assembly halls and classrooms, when not otherwise needed, for public lectures, concerts and other educational and social activities, in compliance with Board rules.