

**Waters Elementary Local School Council
Meeting Minutes
Tuesday Feb 10, 2014, 6:30pm - 7: 30pm**

Found online at <http://www.waterselementary.org/review-the-meetings.html>

John Neyer, Chairman called the meeting to order at 6:35 pm and Jacqueline and Emily seconded.

Jessica noted meeting would be recorded.

Members of the LSC introduced themselves. All were present: Principal Titia Crespo, Parent Representatives: Greg Foster-Rice, Vice Chair, Emily Haite, Jessica Blomquist, John Neyer, Melissa Rojas, Terri Versace, Greg Foster-Rice Community Representatives: Jacqueline Gaines, Josh Kalov, Teacher Representatives: Carla Barta, Sean Raviola; Taureen Whiteman, Staff Representative

Terri motioned to approve the agenda, Josh seconded.

Minutes approval from 12-9-14, John motioned, Emily seconded all were favor. No changes were made.

7 parents/community members and teachers attended the meeting. Those participants who signed in were: Erica Smith, Rick Bollinger, Erica Battin, Sarah Hains, Darian Martinyuk, Kathleen Bjurgstrom. Paul Vlamis, Vanessa Caleb, another and Mrs. Alvarez,

Chicago Arts Partnership in Education (CAPE) gave a presentation by Scott Sikkema (Education Director) Hilesh Patel (Program Manager). CAPE has been working at waters since 90's. CAPE and Waters worked and were able to renew the grant and were awarded for another five years. This almost never happens. 2-4 days a week, 5-6 teams working, and we integrate with the school in the afterschool space. They ask what is important, SEL, how to target grades, how to transition in the program together, support Ms.Vecchioni, thinking about bringing the parents together, via monthly events, display the work, for the community, the garden, etc. Summer program with mosaics outside of school, working with Mr. Pete Leki to do that.

Q: Terri asked if the projects and students size are limited by the teams (of teachers)?

Patel responded – We'd break it up into two 14-week sessions of class sizes of 20-30.and try to serve 2 different groups of students and give everyone a chance.

Scott said that programming doesn't need to be afterschool, you can do before, during, on weekend, Crespo added– they used to have an early bird yoga class with CAPE

Q: Greg asked for an electronic copy of the CAPE handout

Q: Erica Battin, how are they selected for the program?

Crespo – open to anyone who is in the school, another example was the mosaic benches and we had family involved.

You will see Joseph Spilbert (research program manager), Suzy Watts, (external research), small staff. Mr. Patel is hpatel@capeweb.org or call 312-870-6140 x 152

Pays for teacher time, artist supplies, planning, per year \$90-95,000 a year with direct services. And since they released the funds late, we are going to spend the year prepping, so we will for sure have

summer school not computers, and we have a year of funding we have to spend in one year. We are starting Tuesday.

John noted the format of the agenda has changed, we had a training session with Luis Garcia, Office of the LSC Relations, and since the principal eval, ciwp and budget and the 2nd purpose and is for the principal to report to the LSC. Since that report dropped off so we have moved public comments to the middle.

Q: parent asked what questions can be asked of the LSC and which ones go to Coffee w/ Crespo?

A:

Principal Report: there are strands I try to touch on. Grade level weekly team meetings, as a team 5-6th grade, student data, common core, multi tiered support, tutoring, and also meet biweekly with the instructional leadership team.

I work closely with Aramark for custodial services. A lot of time was spent getting the building back to be historical state of cleanliness.

21st century grant with CAPE

Met recently with American Indian Center where there will be an opportunity to work with Native Americans, our ecology program, Mrs. Leki on the school grounds

7 Generation, a commercial composting partnership, we are so far ahead of other schools in the system and perhaps that will help move us to the fore front as a site school model

Weekly lesson plans, review collaborative logs, address issues staff has, differentiated instruction, completed Winter MAP, TRC and primary DiBELS, seeking staff input of what is going on High academic standards thru meetings with students, Field trips, Chinese New Year, drama interpretations, inviting parents to come out to drama classes, and later on this month well have Basketball program – 5/6 girls were the network champs and becoming part of the bracket, and our other programs are coming to a close.

Continuing with chess program, k-8 tutoring, spelling Bee and our winner Violet is one of 50 for Chicago making it to the next level, engaging students in a battle of the books,

Mr. Gill, Math - ?

Mentoring – CPS Early registration dates April 20-24

The secretary was given the following report from the Principal to be included in the minutes.

Principal Report 2/10/15 LSC Meeting

School Leadership

Principal Directed grade level team meetings- collaborating weekly with individual grade levels to address student data, educational initiatives i.e. CCSS, PARCC, MTSS, Focus groups, Before / After school tutoring etc.

Meet bi weekly with ILT

Meet with various school community members to further develop Waters School

Work with CPS on ARAMARK concerns-ongoing

Continues to seek grant opportunities to offset additional cost to school to enhance school programming needs

Intuit

CAPE

Peoples Gas
American Indian Center
Seven Generations-Commercial Composting Pilot

Instruction

Review weekly lesson plans
Review Collaborative Logs
Review weekly grade level team meeting minutes-address any concerns, issues
Discuss student data to drive differentiated instruction at the grade level meetings
Discuss resources and supplemental instructional materials to further develop curriculum
Classroom Observations
MAP testing for designated students in grades 3-8
Dibels, TRC for grades K-2
Discuss initiatives and seek staff input/ updates

Student Centered Learning Environment

Continue to set high academic standards for students through conferencing with students
Field trips as appropriate to enhance classroom instructional content
Chinese New Year
Drama Interpretations
Basketball program for 5-8 girls and boys
Chess Club
Develop Waters tutoring program –K-8
Science Fair School wide
Scholastic Book Fair
Spelling Bee
Battle of the Books
Mathletes with Mr. Gil
Chess Club
Book Club
Mentor Program

Professional Development and Human Resource Management

Hired appropriate staff to fill vacancies
Hired sub to fill in for Leave
Include staff on hiring decisions
Continue staff observations in accordance with Board rules, policies and procedures, and collective Bargaining agreements
Focus Teams-CCSS alignment
Teacher participation in Teacher Leadership Institutes-Language Arts, Math, NGSS-Science with DePaul
Social studies connection with Amundsen
Math collaborative
Student Teachers/Student Observers from - DePaul, North Park, Loyola, Northeastern Columbia, Northwestern and National Louis University

Parent and Community Outreach

Encourage teacher/parent communication i.e. Green Notes, emails, phone calls, folders and other tools as needed

Continue to work parent volunteer coordinator to assist with parent services for school

Meets with LSC monthly to communicate activities at the school

Meet with BAC monthly

Parent English classes T and Th

Meet with elected officials

Meet with Kinder Focus Group – Enrollment

Coffee with Crespo

Parent Art Workshops

School Management and Daily Operations

Communicate daily with staff to ensure coverage for all classroom needs

Communicate daily with Engineer and Lunchroom manager for all building and food needs including but not limited to cleanliness of the building adequate food supply etc.

Daily communication with Facility Manager

Right At School Personnel- Lunch and Recess reviews

Continues to upgrade technology needs and provide support to staff as needed

Budget tied directly to school instructional needs- done yearly

Continues to seek grant opportunities to offset additional cost to school to enhance school programming needs

Intuit

CAPE

Peoples Gas

American Indian Center

Seven Generations-Commercial Composting Pilot

Vision/Hearing Screening

Interpersonal Effectiveness

Meet regularly with teachers, students and parents to resolve concerns

Meet with teachers, parents and community members to discuss new initiatives for school

Continues to encourage teachers and parent communication via phone, email, letters and meetings

Hold meetings to inform teachers, parents and community of new initiatives in the school and district

Maintains professionalism and confidential information

Sub-Committees gave their updates.

Communications –Terri talked about the new website and how they will get info out and working on testing schedules, Erica Smith put together an amazing assessments, schedule, Watching Facebook, and a lot of questions up, but we are doing a quick reference policy for new parents and reference for all the school policies. A Sports Spectator Policy and Visitor Policy were posted and revised after 2/23/15 and can be found at:

<http://www.waterelementary.org/quick-reference-policies.html> check them out.

Another thing we have done and the dates at a glance are on there and to build a visual overview of what is going on in the classroom. Green notes are getting big and we are working on a new template.

Budget –Greg put up the budget slides for the room and Mrs. Crespo reviewed the slide. A budget summary from the budget subcommittee was given at the last meeting. Josh Kalov presented a budget update concerning items that are not personnel. Crespo noted we have \$115,000 for rest of year.

Q: Question from parent – is this 50% of what is left?

Crespo – we are just shy of \$21,000 out of \$267k budget, \$124k, inclusive of ½ time music position, July to June fiscal year.

Q: Greg - are we on track with spending? And maybe do a starting budget and YTD? Areas of concern?

A: Crespo we are on track.

CIWP – Greg, CIWP is now online on website <http://www.watersselementary.org/ciwp-news.html>

PPPL – no report

Principal Evaluation -Jacqueline mentioned that structured report is due June 15, May 1 Eval sent to Ms. Crespo, April -7 (principal eval reports due) exec. Session, March Survey – 5 essentials, around report card pick up. Jessica noted that she has tried to get approval of the sample questions having called and emailed Michelle Hurley, Michelle Chan and our LSC Rep, Marcus Pitman, for written approval. She has verbal but requested something in writing. The questions came directly from the LSC relations and training manual, but we will need approval nonetheless.

Q: Darian, Martinuik – asked if Armark does snow and ice removal?

Crespo responded, the engineers along with custodial company (staff) are supposed to do that.

Vanessa Herman mentioned the Amundsen HS's aldermanic meet and greet where Waters alum, Corrina spoke,

Q: Erica Smith – asked about the \$124 in the internal account

Crespo – responded that those are funds from student fees

Old business –

No Discretionary funds approval

Amundsen boundary - Greg noted no change from last report.

New Business

There were no questions written in for the LSC to answer from the LSC website this week.

CIWP – 2014-2016 John motioned to approve the CIWP, Mrs. Crespo seconded, 10 were in favor, and Jessica abstained.

John noted they would employ Google hangouts view live webcast and recordings, starting next month.

John motioned to approve the Big fork fundraiser, Avery, selling big fork bacon sausage and toward 8th grade dc trip. At report card pick up outside of Waters Today. Jessica seconded, all were in favor. Thank you Avery family.

John motioned to adjourn the meeting, Terri seconded meeting adjourned at 7:50pm