

Local School Council Meeting

Notice is hereby given that a regularly scheduled
Local School Council meeting has been set for

Monday, December 17, 2012, 6-7:30pm
Waters Elementary, 4540 North Campbell

1. Call Meeting to order – 6:06
2. Roll Call
 - a. Mariuxi Benitez, Titia Crespo, Greg Foster-Rice, Jacqueline Gaines, Carla Griffin, Hugo Siguenza, Terri Versace, Matthew Weinstock, Christine Weldon
 - b. Excused Bill Baker, Linda Garcia
 - c. Public attendees: Pete Leki, teacher; Jack Lew, parent; Radhika Sharma Gordon, parent; Serena Hess, parent; Colleen Herman, parent, Waters Today; Megan Wade, parent, Waters Today.
3. Approval of Agenda – Weldon motioned, Weinstock seconded, approved
4. Approval of minutes from previous meeting – Weldon motioned, Foster-Rice seconded, approved
5. Announcements/Introduction of Guests
 - a. Pete Leki: briefed the council and attendees on the Commission on School Utilization meeting. The commission met at Horner Park Dec. 14. Leki said the hearing was packed, with “hundreds” of speakers lined up to present. Leki said that the overall sentiment from the audience was that schools should be run like a business and that the school board shouldn’t forget the connection schools have to the community. Leki noted that Waters was in a similar position several years ago.
 - b. Foster-Rice attended a Raise Your Hand forum where several teachers sat on a panel to discuss state testing.
6. Reports
 - a. Chairperson
 - 1) Completed the survey for the Office of Strategic Management. Foster-Rice got an email back from them that the Survey Monkey wasn’t working, but hasn’t received confirmation that the Waters survey was submitted.
 - 2) CPS is doing a survey for everyone in the system for a unified calendar. He encouraged everyone to fill it out. Crespo noted that it is vital to provide input.
 - 3) Foster-Rice presented CIWP to the teachers. Teachers expressed concern about differentiated instruction: how ensure that Waters can continue to address the different audiences that we need have at Waters.

- b. Principal
 - 1) See attachment
- c. Committees
 - 1) Communications: Versace that a unified Waters calendar should be on the school website by early January.
 - 2) Budget: Siguenza handed out copies of the budget, but said that September and October had not yet been balanced. The committee will have an update at the January meeting.
 - 3) CIWP : Gaines said that the committee is gathering feedback on the plan.
 - 4) PPLC: Griffin said that the committee is working with the union representative to figure out when the committee can get a majority of teachers to meetings.
 - 5) Principal Evaluation: see attachment. Weldon motioned to approve the committee's plan, Gaines seconded, approved.
- 7. Public Comments (two minutes each) – none.
- 8. Old Business
 - a. Discretionary Funds Approval: None
 - b. Office of LSC Relations: Weldon motioned that the LSC purchase a new projector with the \$200 from the Office of LSC Relations, Gaines seconded, approved.
 - c. Update on high school boundary proposal:
 - 1) Foster-Rice said that CPS offices indicated that there is progress on the potential boundary change and they do not have any major concerns, but need look at a couple of more issues. CPS will likely hold community meeting in late January/early February. Goal is for change in the spring.
 - d. Update on Fieldhouse proposal
 - 1) There have been positive discussions with CPS and IIT. Two-stage process has been proposed to CPS: a new facility would be built to join the arts and visual arts program with two adjoining classrooms. Building would be ecologically sustainable, do minimal invasive damage as possible, and potentially incorporate the existing shed so it is sustainable. Stage 2: adjoining facility. Another classroom, but tailored to performing arts. Waters would have to do some fundraising; CPS would assist
 - 2) Additional public comments (two minutes each): Herman asked that any plans for the Fieldhouse incorporate a library, either in the new building or by moving an existing classroom to the Fieldhouse.
- 9. New Business
 - a. Basketball fundraiser : Griffin requested approval for fundraising for different athletic departments, including chess, for uniforms. Foster-Rice suggested that member of budget committee meet with students help them fill out a fundraising form and make a formal presentation to the council.

Weinstock motioned to approve a candy cane fundraiser for the December holiday pageants, Weldon seconded, approved.

10. Adjournment: Weinstock moved to adjourn, Gaines seconded, approved. Meeting adjourned at 8:05.

Principal Report
12/17/12
LSC Meeting

School Leadership

Principal Directed grade level team meetings- collaborating weekly with individual grade levels to address student data, educational initiatives ie. CCSS etc.
Conducted interviews and hired new first grade teacher
Hire 3rd first grade teacher and officially welcomed to our staff

Instruction

Review weekly lesson plans
Review weekly grade level team meeting minutes-address any concerns, issues
Discuss student data to drive differentiated instruction at the grade level meetings
Discuss resources and supplemental instructional materials to further develop curriculum
Classroom Observations

Student Centered Learning Environment

Continue to set high academic standards for students through conferencing with students
Field trips as appropriate to enhance classroom instructional content
Basketball program for 5-8 girls and boys
Chess Club
Develop Waters tutoring program

Professional Development and Human Resource Management

Hired appropriate staff to fill vacancies
Hired Lead Custodian
Found replacement esp to sub in for leave of absence
Include staff on hiring decisions
Continue staff observations in accordance with Board rules, policies and procedures, and collective Bargaining agreements
Breakthrough Coach –PD for Principal and Secretary
NWEA MAP training

Parent and Community Outreach

Encourage teacher/parent communication ie. Green Notes, emails, phone calls, folders and other tools as needed

Continue to work parent volunteer coordinator to assist with parent services for school

Meets with LSC monthly to communicate activities at the school

Meet with BAC monthly-Held Holiday Celebration/ Perranda

Parent English classes T and Th

Worked with Coat Angels-local organization to provide outerwear for students in need

Meet with Alderman Pawar

School Management and Daily Operations

Communicate daily with staff to ensure coverage for all classroom needs

Communicate daily with Engineer and Lunchroom manager for all building and food needs including but not limited to cleanliness of the building adequate food supply etc.

Continues to upgrade technology needs and provide support to staff as needed

Budget tied directly to school instructional needs- done yearly

Continues to seek grant opportunities to offset additional cost to school to enhance school programming needs-Google RFP, LOWES, Studio space development

Interpersonal Effectiveness

Meet regularly with teachers, students and parents to resolve concerns

Meet with teachers, parents and community members to discuss new initiatives for school

Continues to encourage teachers and parent communication via phone, email, letters and meetings

Hold meetings to inform teachers, parents and community of new initiatives in the school and district

Maintains professionalism and confidential information

Principal Evaluation Committee Report

Committee members: Mariuxi Benitez, Carla Griffin, Matthew Weinstock

The committee proposes the following for this year's principal evaluation:

- Solicit input from the school community at large (parents, teachers/staff, and community) via the Waters LSC Gmail account and a comment box in the office. Comments can remain anonymous. Comment period will close January 25.
- Principal Evaluation Committee meets the following week to review the questions.
- Conduct a town hall meeting between February 4-8 (to be determined based on best available date) where Principal Crespo will respond to questions submitted to and vetted by the Principal Evaluation Committee.
- Principal Crespo and LSC members complete and submit evaluation forms by February 11 meeting.
- At March meeting, LSC reviews and discusses principal evaluation forms.
- April meeting: vote to finalize principal evaluation.
- Forms due to CPS by May 1.