

ANNUAL ORGANIZATIONAL MEETING NOTICE AND AGENDA

Thomas J. Waters Elementary School Local School Council

4540 North Campbell Avenue

Annual Organizational Meeting for 2021-22 School Year

Virtual

[Join with Google Meet](#)

meet.google.com/zza-hgcp-occ

[Join by phone](#)

(US) +1 978-756-5664 PIN: 388 552 823#

January 12, 2021 at 6:30 pm

1. Call Meeting to Order Principal
2. Roll Call / Establish Quorum Principal
3. Selection of Temporary Chairperson Principal
(May be any member)

Note: At this point, the Temporary Chairperson presides at meeting until selection of the permanent Chairperson

4. Selection of Temporary Secretary Temporary Chairperson
5. Approval of Agenda Temporary Chairperson
6. Nominations and Selection of Chairperson Temporary Chairperson

Note: At this point, the newly-elected Chairperson presides at meeting and assumes his/her new duties.

7. Nominations and Selection of the Secretary Newly Elected Chairperson

Note: At this point, the newly-elected Secretary assumes responsibility for taking the minutes of the meeting.

8. Nominations and Selection of the Vice-Chair Newly Elected Chairperson
[Optional]
9. Nominations and Selection of FOIA/OMA Officer(s) **(Only if Office is Vacant)** Newly Elected Chairperson
10. Set Regular Meetings Schedule for School Year Newly Elected Chairperson
11. Adopt / Re-adopt Bylaws or Establish Bylaws Committee **[Optional]** Newly Elected Chairperson
12. Adopt / Re-adopt Rules of Order for LSC Meetings **[Optional]** Newly Elected Chairperson

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|-----|--|---------------------------|
| 13. | Announce Date of First Regular Meeting | Newly Elected Chairperson |
| 14. | Public Participation | |
| 15. | Adjournment | Newly Elected Chairperson |

AVISO Y AGENDA DE LA REUNIÓN ANUAL DE ORGANIZACIÓN

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|----|--|-----------|
| 1. | Llamado al orden | Directora |
| 2. | Toma de asistencia /Quórum establecido | Directora |
| 3. | Elección del presidente temporario
(Puede ser cualquier miembro) | Directora |

Nota: A esta altura, el temporario preside la reunión hasta que se escoja el presidente permanente

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| 4. | Elección de la secretaria temporaria | Presidente temporario |
| 5. | Aprobación de la agenda | Presidente temporario |
| 6. | Nominaciones para Presidente | Presidente temporario |

Nota: A esta altura, el nuevo presidente dirige la reunión y asume sus funciones.

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|----|---|------------------|
| 7. | Nominaciones y elección del Secretario(a) | Nuevo Presidente |
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Nota: A esta altura, el nuevo secretario(a) asume la responsabilidad de elaborar el acta de la reunión.

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| 8. | Nominaciones y elección del Vicepresidente
[opcional] | Nuevo Presidente |
| 9. | Nominaciones y elección de encargado FOIA/OMA
(Solamente si la(s) oficina(s) esta/están vacante) | Nuevo Presidente |

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| 10. | Establecer reuniones regulares para el año escolar | Nuevo Presidente |
| 11. | Adoptar / Confirmar estatutos o establecer el Comité de Estatutos [opcional] | Nuevo Presidente |
| 12. | Adoptar / Confirmar reglas de orden para las Reuniones del CEL [opcional] | Nuevo Presidente |
| 13. | Anuncio de la primera reunión regular | Nuevo Presidente |
| 14. | Participación del Público | |
| 15. | Clausura | Nuevo Presidente |