Waters Elementary School

LSC minutes for July 10, 2019

1. Call Meeting to Order: Principal/Former Chairperson

TK called to order 4:04

2. Roll Call / Establish Quorum: Principal/Former Chairperson

Quorum:

Parent Reps: Kristin Bacon (KB), Chris Brannon (CB), Greg Foster-Rice (GFR), Jason Rieger (JR), Erica Smith (ES), Lydia Schmidt (LS)

Community Reps: Zach Koutsky (ZK – late 6:55), ~~Lauren Niedespol (LN)~~

Teacher Rep: Rielly Wall (RW), ~~Annette Booczko (AB)~~

Principal: Titia Kipp (TK)

3. Selection of Temporary Chairperson: Principal/Former Chairperson

 (May be any member)

 Note: At this point, the Temporary Chairperson presides at meeting

 until selection of the permanent Chairperson

ES is temporary chairperson.

4. Selection of Temporary Secretary : Temporary Chairperson

GFR is temporary secretary

5. Approval of Agenda: Temporary Chairperson

JR approves, ZK seconds.

ES -- can we add committee assignments?

LS – can we establish a bylaws committee?

ES – there is a model By Laws in the LSC Manual.

TK – is it about ethics?

ES – it establishes roles of different positions and written definitions of different subcommittees. We can discuss By Laws in Item 11.

RW – motion approve amended agenda. TK seconds. All in favor.

6. Nominations and Selection of Chairperson: Temporary Chairperson

 Note: At this point, the newly-elected Chairperson presides at meeting

 and assumes his/her new duties.

ES nominates JR to be chair for 2019-20 school year. LS seconds. How do you feel.

JR – I will accept the nomination.

ES – all in favor? Unanimously in favor.

7. Nominations and Selection of the Secretary: Newly Elected Chairperson

 Note: At this point, the newly-elected Secretary assumes responsibility

 for taking the minutes of the meeting.

LS – I nominate GFR for secretary tfor 2019-20.

GFR – I accept

JR – all in favor? Unanimous.

8 Nominations and Selection of the Vice-Chair: Newly Elected Chairperson

GFR – I nominate Lydia for the 2019-20 School year

JR – any discussion or other nominations? Lydia do you accept?

LS – I accept.

JR – all in favor? Unanimous.

9. Nominations and Selection of FOIA/OMA: Newly Elected Chairperson

 Officer(s) ***(****Only if Office is Vacant)*

JR - ZK will remain as FOIA/OMA chairperson

10. Set Regular Meetings Schedule for School Year: Newly Elected Chairperson

JR – Third Thursday every month, except December, March and June when we will meet on second Tuesday (Dec. 10, March 10, June 9) to avoid end-of-fall, St. pat’s, and End of school year.

TK – we will kick off at 4pm meeting in Sept, then alternate with 6:30pm in October and so on…

GFR – I will email the dates to Ms. Aguilar and Ms. Herman and CC Ms. Kipp and Jason so they know the

JR – can we set a budget meeting?

LS – what s this about?

ES – Budget subcommittee meant to meet between June and July then bring it back to council for a vote but we were not able. Part of this is about the nature playspace discussed at last meeting.

TK – Budget subcommittee could meet July 16.

JR – possible full LSC special meeting to vote on their conclusions for July 23, 6pm.

RW – probably cannot come.

ES – probably cannot come

KB – let’s set the 23rd at 6pm tentative and confirm if LN and AB can make it. If so then we have quorum.

11. Adopt / Re-adopt Bylaws or Establish: Newly Elected Chairperson

 Bylaws Committee *[Optional]*

LS - I move that we establish a bylaws committee. KB seconds.

LS – I think that bylaws would help us nail down some of the specifics of what we do.

ES – it would help with parliamentary procedures?

LS – I don’t know.

ES – it would help with functions.

LS – know it's a living, breathing document is healthy.

JR – I think it’s healthy.

TK – are you willing to chair this?

LS – yes. We would use the template then adjust it. For example, I wanted to request that we establish an Arts Committee to examine the interconnected Arts Cuttirulum. Much like the Facilities and Grounds committee came up. It would be useful to codify these committees into a formal set of bylaws.

JR – All in favor of a ByLaws Committee with Lydia as chair? All in favor? Everyone but Mr. Wall abstains.

LS – any discussion regarding your abstension?

RW – I’m not sure what the committee would do.

LS – the bylaws would include all the subcommittees and roles beyond the few that are clearly defined in the general template (ie, chair, secretary).

ZK – going back to city council, the By Laws committee establishes basic meeting bylaws

12. Adopt / Re-adopt Rules of Order for LSC Meetings Newly Elected Chairperson

 *[Optional]*

JR – We’ve used Robert’s Rules of Order. There’s been some question about public comment.

ZK – I will suggest that we use a sign-in list and that we establish a time-keeper

JR – How do we deal with cross talk

RW – I think people would feel more confident if they had an assigned comment period that they have to submit ahead of time.

ZK – I would not be opposed to putting public comments at beginning of the meeting. This is how City Council happens. The comments begin the meeting, then the comments are addressed in the follow-up meeting. Puts more onus on the council to keep it neat and tidy.

KB – if we are strict on time and people have to stick to their assigned comment then that will cut down on cross talk. But if we want to be more transparent then we need to be more open and allow open comment.

KB – Looking for both: a set public comment at the beginning of the meeting for 15 minutes and then an open comment for 15 minutes at the end.

TK – I think the thing we are trying to fix is having a time keeper. We need to clearly state it and that any public participation will be held to a two minute period.

ES – It’s not been implemented consistently.

ZK – I move that we move public comment to the start of the meeting, we set it for 20 minutes, 2 minutes each. Responses would not factor into that time. No guarantee of a response.

LS – I think we cannot assume the comments will be germaine to the agenda.

ES - I like what you’re saying but I want people to have an opportunity to ask a question of clarification. I would amend the motion to two 10 minute comments, one at the beginning and one at the end.

LS – I think that forcing a total time limit at the end is

GFR – chair could recognize audience members at any given time.

ZK – if you are looking for an orderly and respectful business we should limit the comments to germaine subjects.

ZK -- I still move and looking for a second that We begin the meeting with public comments for 20 minutes, 2 minutes each, with a required sign in for comments. Responses would not factor into that time. No guarantee of a response. With a friendly amendment that we have an open general public comment period for 10 minutes at the end with no sing in. Again, 2 minutes per speaker. TK seconds. All in favor.

ZK – chair would select the timekeeper for each meeting.

LS – these public comments come after the agenda has been approved.

ES – there was a teacher who was concerned about the negativity in the public comments. Just want to bring that up. We could encourage positive public comments.

13. Announce Date of First Regular Meeting Newly Elected Chairperson

JR – Sept 17, 4pm.

14. Committee assignments

ES – Wellness committee is run by Mr. Kurz

TK – Something in the ByLaws to make sure we are receiving quarterly reports from the wellness committee.

LS – I would like to recommend an Arts Committee to make recommendations to the LSC regarding Fine and Performing Arts programming at Waters, including after school programming and arts partnerships and to support Fine and Performing Arts teachers at Waters by making sure Arts programming is at the center of Waters’ budget and CIWP. This could be an LSC committee along with teachers but could also include other parent arts educators. Scope: committee could familiarize itself w the new standards for FPA in CPS then make a proposal to CIWP committee about what FPA means

ES – we did vote to establish F&G.

JR – any objections? Any nominees for the committee? LS, GFR

Committee assignments

Budget – JR, CB, ES, TK

CIWP – RW, KB, TK plus ILT

Principal Evaluation – LS, KB, ZK

ByLaws – LS, ES,

Facilities & Grounds – ZK, GFR, JR

PPLC – 2 teachers

Wellness – RW and ES will recruit a parent rep

BAC – elects its own officers, but LS will attend as a liaison

Arts – GFR, LS

15. Public Participation

Clarissa Medina – parent at Waters for two years. As a new parent volunteer the BAC called to me, but it felt like it wasn’t a central a component of the community. And some people have felt hidden behind the larger part of the community. I’m technically the VP of the BAC. We have a shared vision and would like to be more present in our Waters Community. Sept 18, 8:30 is the first meeting.

TK – we would like to have the BAC presentation on the agenda for July 23.

ZK – my friends at another LSC had a contentious meeting and they were videotaped. Other parents in the audience got upset. It all seemed needless bc it's a public meeting. Wanted to throw out two things: We could let people know that there’s a likelihood that you may be publicly recorded and that all comments may be recorded in the minutes.

GFR: we need to add statement that everything is being transcribed in abbreviated into the minutes.

ZK: We need to know that the threshold for public recording or streaming of a meeting be something we want to send out on the internet.

JR – there are some barriers, technologically and in terms of FB live not being available in the building.

ES – did John Neyer explore this as LSC Chair.

ZK – would like to add the language to the sign up sheet that you are being recorded for the minutes and since this is a public meeting that you may be recorded audio or visually.

RW – I polled the staff on the parking question. 15 respndents. 12 said Maplewood. 2 people said Campbell. 1 said I don’t care. So we can do a kiss n’ ride anywhere on Campbell.

16. Adjournment: Newly Elected Chairperson

ES motion to adjourn, CB seconded. All in favor.